

Facility Requirements FAQs



Authorized Contractor List

1. How can my company be added to a Texas City Facility's Authorized Contractor List?

Answer: The Client will need to contact either the Client's Facility Representative or the Facility's Procurement Office.

- **Ashland:** David Pastalaniec – Dpastalaniec@ashland.com
- **BP Texas City Chemicals:** Wendy Collier – Wendy.Collier@bp.com
- **Eastman Chemical:** James Hull - JHull@eastman.com
- **Galveston Bay Refinery:** Glenda Alaniz - Gjalaniz@marathonpetroleum.com
- **INEOS Chocolate Bayou Works:** Ricky Bond - Ricky.bond@ineos.com
- **Kinder Morgan Texas City:** Bobby Arriola – Bobby_Arriola@kindermorgan.com
- **Marathon Texas City:** Glenda Alaniz - Gjalaniz@marathonpetroleum.com
- **Styrolution Texas City:** Cindy Bourgeois - Cindy.Bourgeois@styrolution.com

Background Checks

1. Does SCTC accept backgrounds ordered through another Safety Council?

Answer: Yes, as long as the background was ordered through a Reciprocal Safety Council: First Advantage or S2Verify background check.

2. When does a Background Check expire?

Answer: The Background Check expires after two years.

3. Does SCTC view or house the background reports?

Answer: No, the background reports are viewable to the Client by logging into their background vendor's account.

4. How long does it take for a background to complete?

Answer: The average length of time for a background to complete is 1 to 3 business days.

Drug Testing

1. Who are the vendors for the Pre-Access Hair Test?

Answer: Psychemedics Corporation.

- Website: www.vectorservices.net
- Contact Number: 800-637-1645
- Email: VECTOR@Psychemedics.com

Answer: DISA

- Website: www.disa.com
- Contact Number: 281-673-2400

2. What is the hair test process?

Answer: For detailed information for the hair test process, you may contact the drug testing vendor that the hair test will be processed through:

- Psychemedics at (800-637-1645) or go to their website at www.vectorservices.net
- DISA at (281-673-2400) or go to their website at www.disa.com

3. How can I create/retrieve my company's Psychemedics account login information?

Answer: You can contact Psychemedics at 800-637-1645 or go to their website www.vectorservices.net for detailed information.

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4. When does a Pre-Access Hair Test expire?

Answer: Once the hair test is completed for an individual, the Client has to complete the following in 30 days:

Psychemedics

- Activate the individual in the Vector System. (www.vectorservices.net)
- Register the individual for the Site Specific training. (www.csctc.org)

DISA

- The individual is in the DISA Contractor Consortium Hair Testing (DCCHT) (www.disa.com)
- Register the individual for the Site Specific training. (www.csctc.org)

5. What is NASAP?

Answer: NASAP stands for North American Substance Abuse Program.

- Website: www.hasap.com

6. Who are the vendors for the NASAP Program?

Answer:

- **ASAP Drug Solutions**
American Substance Abuse Professional
Drug Solutions, Inc.
Phone: (713) 526-2727
Toll Free: (877) 877-8758
E-mail: info@asapdrugsolutions.com
- **DISA, Inc.**
Phone: (281) 673-2530
Toll Free: (800) 752-6432
E-mail: sales@disa.com
- **First Advantage Corporation**
Phone: (888) 642-1090 ext. 212
E-mail: sales@fadv.com
- **Forward Edge Inc.**
Phone: (713) 980-1079
E-mail: mgilbert@forwardedgeinc.com

7. What is the process for the NASAP Program?

Answer: For detailed information for the NASAP Program, you may contact the drug testing vendor that your company will be processed through for the exact process.